

**The Teddy Bears Inn Day Nursery**

Title: Risk Assessment

Outdoor Play & General Activities

**Policies & Working Procedures**

Revision F 10/10/12

<b>ACTIVITY</b>	<b>HAZARD</b>	<b>PERSONS EXPOSED</b>	<b>SEVERITY</b> 3 – major 2 – serious 1 – minor	<b>LIKELIHOOD</b> 3 – highly likely 2 – likely 1 – unlikely	<b>RISK</b> 9 - Greatest  1 – Lowest
Outdoor Play	Trips & Falls – Cuts, Grazes, Bruises	Children & Staff	1	3	3
Outdoor Equipment	Falls – Broken Bones & Concussion	Children	2	1	2
Indoor Play	Trips, Falls, Collisions, Accidents with scissors – Cuts & Bruises	Children	1	1	1
Sand Tray Lid	Very heavy lids. Risk of back injury and risk of dropping.	Staff and children	2	2	3
Indoor/Outdoor community play blocks	These are heavy blocks. Bumping and tripping possible	Staff and children	2	2	4

<b>HAZARDS</b>	<b>EXISTING PRECAUTIONS</b>	<b>ADDITIONAL PRECAUTIONS NECESSARY</b>	<b>ACTION BY WHOM</b>	<b>ACTION BY WHEN</b>
Trips & Falls – Cuts, Bruises & Grazes	Supervision at all times during outdoor play. Encourage children to run and play mainly on the grass	Continual high standard of supervision. Refresh to all staff. See free flow guidelines.	M Williams A Hill	10/10/12
Falls from Stepping stones	Supervision is key and staff are aware that this is a hazard.	Continual high standard of supervision. Refresh to all staff the importance. See daily checklist	M Williams A Hill	10/10/12
Indoor Play	Children are encouraged not to run around the nursery. Dance and exercise activities supervised accordingly. Activities with scissors supervised accordingly.	Continual high standard of supervision.	No action	-
Choking	Supervision of activities relating to each age group. Activities using smaller toy parts are not used when those susceptible to choking are attending the day or the activity is moved to a different room if it is unavoidable. Toy parts seen on shelves etc.	Continual high standard of supervision. Ensure all staff and children are encouraged to tidy away all parts of toys used and to inform management of any parts missing that could be misused.	M Williams A Hill	10/10/12

Revision E Reviewed & Updated 14/04/10

Revision D: Reviewed & Updated 16/07/09

Revision C: Reviewed & Updated 26/06/07

Revision B: Reviewed & Updated 14/08/04

Revision A: First Issue 14/04/02

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Principal: Michelle Williams

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<p>Sand Tray Lid</p>	<p>Staff need to lift this lid 2 at a time both ends in accordance to our Manual Handling procedures. The Lid needs to be laid flat on the ground so that it would not fall and injure staff or children.</p>	<p>Staff need also to be aware that placing the lid on the ground makes it a tripping hazard</p>	<p>M Williams A Hill</p>	<p>10/10/12</p>
<p>Indoor/outdoor community play blocks</p>	<p>Good supervision. Appropriate age groups to play with the blocks. The staff to model good play with the children and to warn them if they are playing with excessive risk involved for example making a tower that is bigger than them.</p>	<p>Making sure that children and staff clear the blocks away and this will reduce the tripping hazard. The children will have boundaries in place and respect these boundaries and all staff will make sure that the children do.</p>	<p>Michelle Williams Bryn Williams All staff to make sure that this happens</p>	<p>10/10/12</p>

Prepared by: **B Williams**

Date: **11/02/2016**

Review Date: **11/02/2017**

Signed: .....

Date: .....

Revision E Reviewed & Updated 14/04/10  
 Revision D: Reviewed & Updated 16/07/09  
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