

The Teddy Bears Inn Day Nursery

Title: Risk Assessment

Manual Handling

Policies & Working Procedures

Revision C 09/12/14

ACTIVITY	HAZARD	PERSONS EXPOSED	SEVERITY 3 – major 2 – serious 1 – minor	LIKELIHOOD 3 – highly likely 2 – likely 1 – unlikely	RISK 9 - Greatest 1 – Lowest
Lifting of children	Lifting incorrectly – Damaging back, muscle strain	Staff	2	2	4
Holding of children	Holding children incorrectly – Long term deformation of body structure.	Staff	3	2	6
Lifting of equipment	Lifting incorrectly – Damaging back, muscle strain	Staff	2	2	4

HAZARDS	EXISTING PRECAUTIONS	ADDITIONAL PRECAUTIONS NECESSARY	ACTION BY WHOM	ACTION BY WHEN
Lifting incorrectly	Appropriate signage and training on appropriate methods of manual handling.	Continual staff training refer to manual handling policy.	M Williams B Williams	10/10/12
Holding of children	Appropriate training of correct methods of holding children.	Continual staff training refer to manual handling policy.	M Williams B Williams	10/10/12
Lifting sand tray lid and wellie boot storage	Both are very heavy and staff need to following existing manual handling rules. Minimum of two people to lift both objects.	Continual staff training.		

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Signed:

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Date:

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