

**The Teddy Bears Inn Day Nursery**

Title: Risk Assessment  
Hot Water / Hot Surfaces

**Policies & Working Procedures**

Revision F 11/02/2016

<b>ACTIVITY</b>	<b>HAZARD</b>	<b>PERSONS EXPOSED</b>	<b>SEVERITY</b> 3 – major 2 – serious 1 – minor	<b>LIKELIHOOD</b> 3 – highly likely 2 – likely 1 – unlikely	<b>RISK</b> 9 - Greatest 1 – Lowest
General Indoor Activity	Radiators and hot water outlets – Minor Burns and Minor Scalds	Children, Staff, Parents & Visitors	1	1	1
Hot Drinks	Spillages – Burns & Scalds	Children, Staff	1	1	1
Cooking	Spillages – Burns & Scalds	Kitchen Staff	2	2	4
Self Service	Spillages-Burns & Scalds	Children & Staff	1	2	3

<b>HAZARDS</b>	<b>EXISTING PRECAUTIONS</b>	<b>ADDITIONAL PRECAUTIONS NECESSARY</b>	<b>ACTION BY WHOM</b>	<b>ACTION BY WHEN</b>
Radiators & Hot Water Outlets – Minor Burns & Scalds	All Radiators and Hot Water Outlets thermostatically controlled. All pipe work concealed where practicable.	Ensure thermostatic radiator valves are positioned at number 3. On the daily checklist.	M Williams/D Bailey B Williams	Daily
Hot Drink spillages – Burns or scalds	Hot Drinks not allowed in the Nursery. Kitchen, Staff Room and office only.	Continual high standard of supervision to ensure drinks are kept to designated areas only.	M Williams A Hill M Williams	Daily
Cooking spillages – Burns or scalds	Kitchen Staff to wear protective apron. Adequate trained cook.	Continual training and refreshing to ensure staff understand the risks.	M Williams	Monthly
Self Service/Hot Plate	Food is left to cool slightly before letting children self serve. Large plastic spoons given to children to serve. Food put onto cold plates. Staff supervision.	Continual staff training and refreshing to ensure staff understand the risks.	M Williams A Hill	Monthly

Revision D: Reviewed & Updated 15/07/09

Revision C: Reviewed & Updated 01/06/07

Revision B: Reviewed & Updated 14/08/04

Revision A: First Issue 14/04/02

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Walking through rooms with hot drinks	Staff are very aware of the dangers and warn children when coming through the room			
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Prepared by: **B Williams**  
Signed: .....

Date: **11/02/2016**  
Date: .....

Review Date: **11/02/2017**

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