

| Daily Checklist | Monday | Tuesday | Wednesday | Thursday | Friday |
|---|--------|---------|-----------|----------|--------|
| Condition Of Toys/placement | | | | | |
| Radiators-At level 3 | | | | | |
| Water filter | | | | | |
| Condition of: Highchairs | | | | | |
| Cots | | | | | |
| Nappy Changing unit | | | | | |
| Fridge/Freezer | | | | | |
| Furnishings | | | | | |
| General Check of nursery-Looking for items out that are not suitable for children | | | | | |
| Rips/Tears/Spillages | | | | | |
| Fire doors/ Extinguishers- clear | | | | | |
| Garden- Check Gates, Fences, toys, playhouse. Condition/positioning | | | | | |
| Check for cat/dog mess. | | | | | |
| Staff Signature, Date And Notes | | | | | |